

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

STRATEGIC COMMISSIONING COMMITTEE - THURSDAY, 13 SEPTEMBER 2018

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Urgent Business</u>	The Committee resolved: to note that the Convener had accepted item 9.9 (New Schools Development Programme – 2018) onto the agenda as a matter of urgency in terms of Section 50(B)(4)(b) of the Local Government (Scotland) Act 1973.	N/A	
2.1	<u>Exempt Business</u>	The Committee resolved: in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 10.1, 10.2, 10.3 and 10.4 on today's agenda so as to avoid disclosure of exempt information of the class described in paragraphs 6 and 8 of Schedule 7(A) of the Act.	N/A	
3.1	<u>Declarations of Interest</u>	The Committee resolved: The following declarations were intimated at this stage: <ul style="list-style-type: none">• Councillor Duncan declared an interest in relation to item 9.3 (Aberdeen Performing Arts Business Plan Annual Report), by virtue of	N/A	

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		<p>being a Council appointed member of Aberdeen Performing Arts. Councillor Duncan considered that the nature of her interest did not require her to leave the meeting for consideration of this item.</p> <ul style="list-style-type: none"> • Councillor Cameron declared an interest in relation to item 9.5 (Aberdeen Sports Village Business Plan Annual Report), by virtue of his position as a Director of Aberdeen Sports Village Ltd. Councillor Cameron considered that the nature of his interest required him to leave the meeting for consideration of this item. 		
4.1	<u>Requests for Deputation</u>	There were no requests for deputation.		
5.1	<u>Minute of Previous Meeting of 7 June 2018</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.		
6.1	<u>Committee Business Planner</u>	<u>The Committee resolved:</u> (i) to note that items 4 (Community Benefit Policy), 11 (Strategic Commissioning Intentions), 12 (Population Needs Assessment) and 19 (City Centre Masterplan Project EN10: Union Terrace Gardens – Outline Design, Business Case, Development Costs and Procurement Strategy), had been delayed to the		

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		<p>next meeting of the Committee on 20 November 2018 for the reasons detailed in the committee business planner;</p> <p>(ii) to agree to remove item 6 (Aberdeen Heat and Power Business Plan Annual Report);</p> <p>(iii) to note that item 15 (Strategic Energy Services Company (SESCo) Update), had been delayed to the meeting of the Committee on 29 January 2019 for the reason detailed in the committee business planner; and</p> <p>(iv) to otherwise note the business planner.</p>	Governance	A Swanson
7.1	<u>Notices of Motion</u>	There were no Notices of Motion.		
8.1	<u>Referrals</u>	<p><u>The Committee resolved:</u> There were no referrals.</p>		
8.1	<u>Annual Outcome Improvement Report 2017/18</u>	<p><u>The Committee resolved:</u></p> <p>(i) to approve the Annual Outcome Improvement Report 2017-18 as a representation of the Council's contribution to partnership working in delivery of the Local Outcome Improvement Plan 2016-26;</p> <p>(ii) to note that the report would also be submitted to the Community Planning Aberdeen Board on 3 December 2018 for final approval from the Partnership; and</p> <p>(iii) to instruct the Chief Officer – Business</p>	Business Intelligence and Performance Management	M Murchie/M Cochlan/G Bergman

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		Intelligence and Performance Management, to advise the Committee, by way of email, of the comparator figures for drug related deaths.		
8.2	<u>Bon Accord Care Annual Report</u>	<p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to approve the Bon Accord Care Business Plan Annual Report appended to the report for the Council's interests; (ii) to note that the Integrated Joint Board issued a Direction to the Council instructing it to make arrangements for Bon Accord Care to continue to provide a range of services which were currently being delivered by Bon Accord Care for a period of 6 years from 1 August 2018 until 31 July 2024 and notes that this would be undertaken in accordance with the Powers Delegated to Officers; (iii) to instruct the Head of Commercial and Procurement Services to implement a standard annual performance report template which Bon Accord Care would be required to submit annually containing information on their performance against the outcomes set out in the revised Service Level Agreement; and (iv) to instruct the Head of Commercial and Procurement Services, to advise the Committee, by way of email, of the total cost of the Bon Accord Care contract from 1 August 2018 until 31 	Commercial and Procurement	C Innes/A Watson

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		July 2024.		
8.3	<u>Aberdeen Performing Arts Business Plan Annual Report</u>	<p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to approve the Aberdeen Performing Arts Business Plan Annual Report appended to the report for the Council's interests; (ii) to note progress made in the period 1 April to 30 June 2018 in the Creating A Spark Performance Report appended to this report; (iii) to instruct the Head of Commercial and Procurement Services to review and amend the Council's Service Level Agreement with Aberdeen Performing Arts to ensure that it was outcomes-focused and contained robust contract management measures; and (iv) to instruct the Head of Commercial and Procurement Services to implement a standard annual performance report template which Aberdeen Performing Arts would be required to submit annually containing information on their performance against the outcomes set out in the revised SLA. 	Commercial and Procurement	C Innes/A Watson
8.4	<u>Sport Aberdeen Business Plan Annual Report</u>	<p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to approve the Sport Aberdeen Business Plan Annual Report appended to the report for the Council's interests; and (ii) to instruct the Head of Commercial and Procurement Services to implement a standard annual performance report template which Sport Aberdeen would 	Commercial and Procurement	C Innes/A Watson

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		<p>be required to submit annually containing information on their performance against the outcomes set out in the revised Service Level Agreement.</p>		
8.5	<p><u>Aberdeen Sports Village Business Plan Annual Report</u></p>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to approve the Aberdeen Sports Village Business Plan Annual Report appended to the report, for the Council's interests; (ii) instruct the Head of Commercial and Procurement Services to review and amend the Council's Service Level Agreement with Aberdeen Sports Village to ensure that it was outcomes-focused and contained robust contract management measures; and (iii) to instruct the Head of Commercial and Procurement Services to implement a standard annual performance report template which Aberdeen Sports Village would be required to submit annually containing information on their performance against the outcomes set out in the revised Service Level Agreement. 	Commercial Procurement and	C Innes/A Watson
8.6	<p><u>Sport Aberdeen Contract</u></p>	<p><u>The Committee resolved:</u></p> <p>to approve option 1 as detailed at section 3.4 and instruct the Head of Commercial and Procurement Services, in consultation with the Convener and Vice Convener of the Strategic Commissioning Committee, to adjust and extend Sport Aberdeen's contract to ensure that it was outcomes-focused and</p>	Commercial Procurement and	C Innes/A Watson

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		contained robust contract management measures.		
8.7	<u>Young Carers Service</u>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to instruct the Chief Officer - Integrated Children and Family Services, following consultation with the Head of Commercial and Procurement Services, to undertake a procurement process to appoint a supplier of a service to Young Carers who did not meet the eligibility for a social work service; (ii) to approve the estimated expenditure of £550,000 as detailed in the report and appended procurement business case; and (iii) to delegate authority to the Chief Officer – Integrated Children’s and Family Services, following consultation with the Chief Officer - Finance, to set up a Young Carers Grant Programme at a sum of £25,000 for each financial year until 2023 for the Young Carers Service to apply for a grant on behalf of a young person and/or their family; and to set the criteria for the awarding of funding from the Grant Programme. 		
8.8	<u>Opportunity to Expand In-house Facilities Management Services</u>	<p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to approve in principle the in-sourcing of the existing multi-storey cleaning contract from 1 July 2019, subject to consultation with owner occupiers in accordance with legislation; and (ii) to delegate authority to the Head of 	Commercial and Procurement	C Innes/A Watson

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		Commercial and Procurement Services to take the necessary steps to implement the service change if the statutory consultation was in favour of the change.		
9.9	<u>New Schools Development Programme - 2018 - RES/18/174</u>	<p><u>The Committee resolved:</u></p> <p>(i) subject to approval of recommendations 2.1 to 2.4 and 2.7 in the report, to agree to dispense with the requirement for the Committee to approve Business Cases in accordance with ACC Procurement Regulation 4.1.1.2; to approve the estimated expenditure of up to £7,500,000 and to instruct the Chief Officer – Capital, following consultation with the Head of Commercial and Procurement Services, to procure resources including a mixture of internal and external resources for the development of the detailed designs for each of the four schools, including the site and utility investigations, as required in accordance with the Council's Procurement Regulations; and</p> <p>(ii) to authorise the Chief Officer – Capital, following completion of recommendation 2.5 to prepare tender documentation for each of the four schools and issue each of them for tender to provide detailed costs information.</p>	Corporate Landlord	S Booth

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9.1	<u>Opportunity to Expand In-house Facilities Management Services - Exempt Appendix</u>	<u>The Committee resolved:</u> to note the content of the exempt appendix.	Commercial and Procurement	C Innes/M Smith
9.2	<u>Transition Extreme</u>	<u>The Committee resolved:</u> (i) to note the update contained in the report; and (ii) to note the actions of Transition Extreme in setting out their strategic plan and the development options being pursued to secure their long-term future viability.	Finance	S Buthlay
9.3	<u>New Schools Development Programme - 2018 - RES/18/174 - Exempt Appendices</u>	<u>The Committee resolved:</u> to note the content of the exempt appendices.	Corporate Landlord	S Booth
9.4	<u>Workplans and Business Cases</u>	<u>The Committee resolved:</u> (i) to note the workplans of the six Council Functions as detailed in the Appendices; (ii) where a business case had been submitted, to approve the total estimated expenditure for each proposed contract as per the procurement business cases and workplans, as required by ACC Procurement Regulation 4.1.1.2; (iii) to note that business cases for procurement exercises to be commenced after 20 November 2018 would be submitted on a phased basis to future meetings of the Strategic Commissioning Committee, (iv) to approve the direct award of any	Commercial and Procurement Commercial and Procurement Commercial and Procurement Commercial and Procurement	C Innes/C Wright C Innes/C Wright C Innes/C Wright C Innes/C Wright

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		<p>contracts where there were special circumstances detailed in the business case which justified not going out to tender or calling-off from a framework agreement; and</p> <p>(v) to note and approve the corrected estimated expenditure for business case OPS002 as advised verbally;</p> <p>(vi) in relation to business case CUST002, to instruct the Chief Officer – Digital, to provide the following information to the Committee, by way of email: (1) confirmation as to whether sponsorship was being pursued in this area; (2) provide clarification of the service to be provided and why the estimated expenditure had increased; (3) a definition of a “world class WI-FI facility”; and (4) detail of the quality of speed to be provided and how this compared with other locations;</p> <p>(vii) in relation to business case OPS001, to instruct the Chief Officer – Integrated Children and Families Service, to provide the Committee, by way of email, with further detail on the level of service to be provided;</p> <p>(viii) in relation to business case OPS015, to instruct the Chief Officer – Integrated Children and Families Service, to clarify the position with the Northfield Academy counselling service with the Northfield Academy Parent Council; and</p> <p>(ix) to instruct the Head of Commercial and Procurement Services to review the</p>	<p>Procurement</p> <p>Commercial Procurement and</p> <p>Digital</p> <p>Integrated Children and Family Services and</p> <p>Integrated Children and Family Services and</p> <p>Commercial Procurement and</p>	<p>C Innes/C Wright</p> <p>A Howe/C Falconer</p> <p>G Simpson/L Stopani</p> <p>G Simpson/L Stopani</p> <p>C Innes/C Wright</p>

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		business case template to ensure that the current expenditure of any procurement being recommended for further procurement was contained in future business cases presented to the Committee.		

If you require any further information about this decision sheet, please contact Allison Swanson, tel 01224 522822 or email aswanson@aberdeencity.gov.uk